

HOW TO USE WhatsApp A STEP-BY-STEP GUIDE

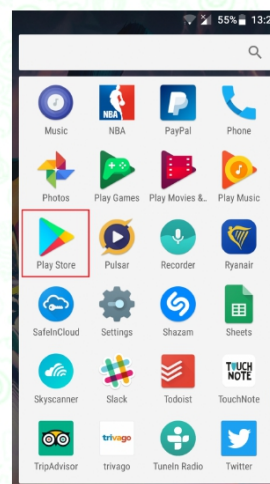
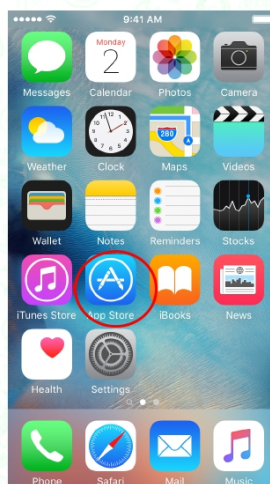
STEP 1: LOCATING THE APP STORE

**Apple phones: Go on
homescreen**

**Locate the App Store
App (Blue Icon)**

**Androids phones: Go
on homescreen**

**Locate the Google
Play App (Play
Button Icon)**

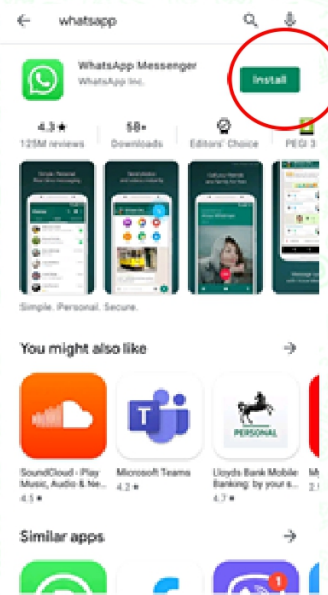


STEP 2: DOWNLOADING WHATSAPP

**After tapping on the App, use
the search bar (top of the
page) and search WhatsApp**

**Then tap on the install
button to download
WhatsApp**

***Don't worry
it's free!!***

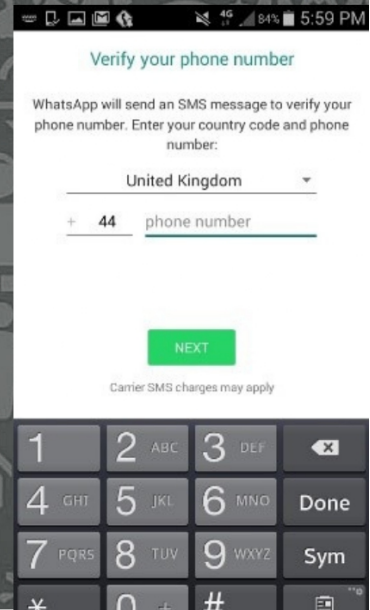


STEP 3: SETTING UP WHATSAPP

Once installed, tap the app and the set up screen will appear

Follow the instructions that WhatsApp requests

It will ask you to agree to the terms and conditions, and ask for your mobile phone number



STEP 4: CREATING A PROFILE

Then you get to create a profile!

You'll need to include your name and a profile picture so your friends and family can recognise you!

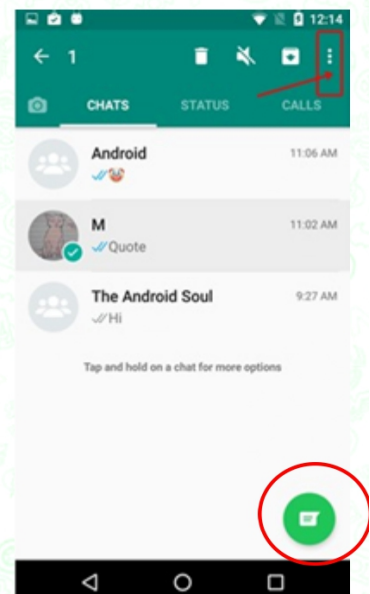


STEP 5: GETTING STARTED

Now that your all set up, let's get you started!

Firstly, all your mobile phone contacts will also be your contacts on WhatsApp

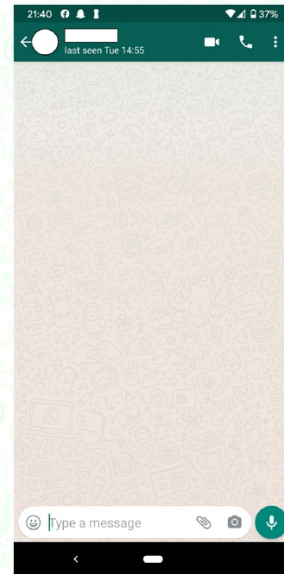
To look at your contacts click the message button and they should all appear



STEP 6: SENDING A MESSAGE

To send a message go on your contact list and tap on the person you want to message

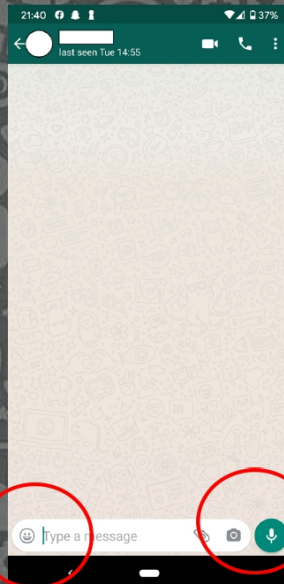
Then use the text box to type a message and click send!



STEP 7: SENDING PHOTO/VOICE NOTE

Also you can use the microphone button to send a voice recording or the camera to send a photo.

Use the Emoji button (smiley face) to send emojis/reactions

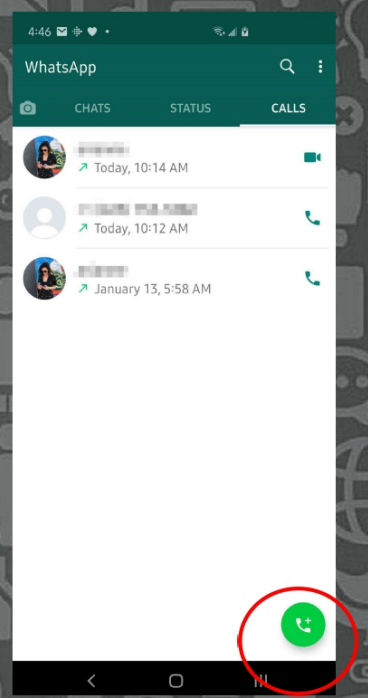


STEP 8: PHONE CALLS

To make a call tap the CALLS button

Then tap the green phone button

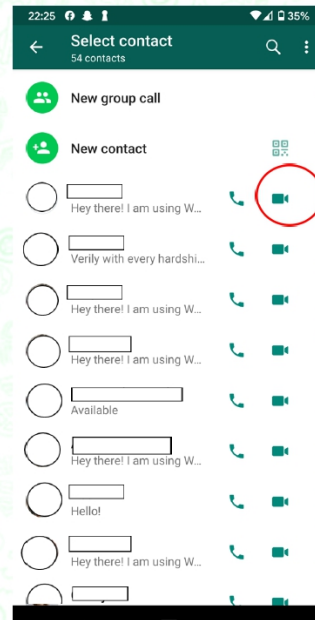
Then select the contact that you wish to call!



STEP 9: VIDEO CALLS

To make a videocall is the same as making a phone call

Instead of tapping the phone button tap the video button instead on the contact you'd like to video call



STEP 10: FEATURES OF VIDEO CALLS



The red phone means to end the call



The microphone is to mute yourself



The camera button is to switch to your rear camera



STEP 11: RECEIVING PHONE/VIDEO CALLS

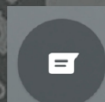
When some calls/video calls you can either...



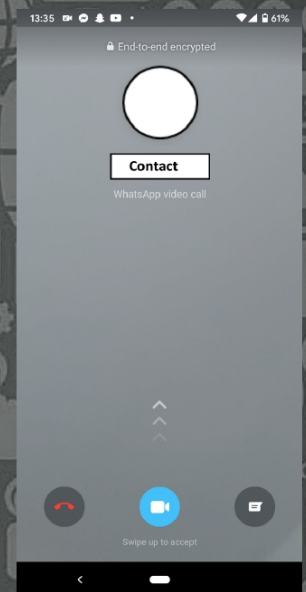
Receive the call by swiping up on the video



Reject the call by tapping the red button...

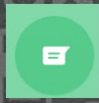


Send a message instead by tapping the message button



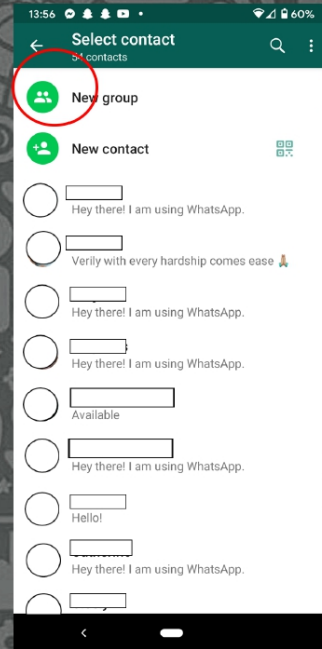
STEP 12: GROUP CHATS

You can also create group chats!



First tap on the green message button

Then tap on new group icon at the top of the page

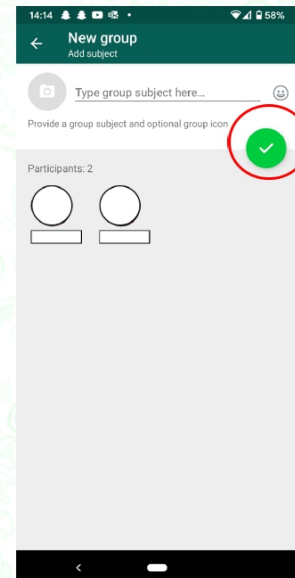


STEP 13: CREATING A GROUP CHAT

Then tap on the contacts you like to add.

After you can type a group name and add a profile picture

Tap the green button once your done and your group will be created



AND THAT'S HOW TO USE



WhatsApp

